

Meeting Name:

CFRU Board Meeting

Purpose of meeting:

Desired outcome of meeting:

Meeting arrangements:

Location: Rm 332 University Centre

Date: 9/26/2011

Time: 06:00 PM - 07:32 PM

People attending:

Barry (Chairperson), Peter (Ex-Officio), Nick (Member), Alan (Member), Braeden (Member), Margie (Secretary), Stephen (Member), Kyle (Member)

Meeting Agenda

Agenda Items	Speaker	Time (mins)	Notes
1: Call To Order	Barry	5	
2: Approval of the Agenda	Nick;Barry	5	
3: Review and Approval of Previous Minutes		5	Margie: Please indicate on the previous minutes (Aug) that we at some point moved out of camera, and that the meeting was adjourned.
4: Message from Chair	Barry	15	
5: Report from Stationa Manager/Treasures Report	Peter	20	
6: Policy Committee Report Update	Peter	15	
7: Update on Funding Drive & Website	Peter	20	
8: Committee Updates	Stephen and Barrie and Peter	30	Committee Summaries for: Tech Committee Health and Safety Employment Finance Grievance Hiring Policy Programming
9: Other Announcements	Peter	20	
10: Motion to Move In Camera		10	

Meeting Name:

CFRU Board Meeting

Purpose of meeting:

Desired outcome of meeting:

Meeting arrangements:

Location: Rm 332 University Centre

Date: 9/26/2011

Time: 06:00 PM - 07:32 PM

Meeting Minutes

Agenda Item	Minutes
1: Call To Order	
2: Approval of the Agenda	Nick moved, Barry seconded
3: Review and Approval of Previous Minutes	Clarified over email that we went into camera, no motions were made except to adjourn, then came out of camera Nick moved to approve, Braedon seconded Passed
4: Message from Chair	Recommend we change the next meeting as it's right on Hallowe'en. Alan mentioned that with so many people either working or having classes on Monday we should move the meeting night.
5: Report from Stationa Manager/Treasures Report	Asked for approval for merchandise expenditures for Raise Your Voices, (toques, magnets, card, compilation CD). Barry: That amount is quite close to what we've allocated for campaign. Barry: moved, Braedon seconded and asked what we do with left over merchandise. Peter: We can sell them for more than we pay. Peter asked what people think of Friends Card: Nick said it may be worth finding out if it's worth the effort, haven't tried it before. Peter explained about charity law concerning tax receipts and gifts. Approved. Website: Peter showed 2 versions of the new website created by The Working Group. Discussion: Concept B is more colourful, "pops out at you". Nick: Where do we go from here? Will it be launched without the board seeing it again? Peter: Yes, it will be launched before the October meeting. Treasurer's report: Barry said we'll talk about it later. Accept station manager report: will be accepting agenda number 5 and agenda number 7
6: Policy Committee Report Update	Peter went through changes in policy, specifically point 12 "the Board of Directors". Nick: What does the CRTC mean by "faculty"? Barry: Should be clarified, what exactly is the CRTC wanting here? Added wording to point 22 re: vacancies in the board of directors. Final thing committee worked on was refining table of contents, trying to get handbook finished. Motion to accept draft of bylaw changes by policy committee as recommended by BOD to membership: moved by Margie, seconded by Alan. Approved.
7: Update on Funding Drive & Website	Included with Agenda item number 5.
8: Committee Updates	Audit report came back clean. Board has received the audit. (6:55: At this point Alan had to leave the meeting) Barry: Finance committee met on Sept 13th. The Finance Committee recommends the transfer of \$50000 from our unallocated funds with the University of Guelph (which we use primarily for payroll) to a dedicated Capital Reserve/Purchases account administered through the University of Guelph. Of that \$50000, \$20000 is earmarked for the CFRU website redesign (as recently approved at the Aug 2011 board meeting, to be paid to Toronto developer The Working Group), with the remaining \$30000 representing \$10000 of savings for this year and the previous two years. Motion to do this put by Barry, seconded by Stephen. Discussion: Barry explained that this way we know exactly what account money is coming out of and where it's going. Andy: will this be in an interest-

	<p>bearing account? Barry: not sure we can do this. Suggested Peter could check on this. Approved. Accepted report from the finance committee.</p> <p>Nominations committee: Barry asked for 2 volunteers from Board to work with him to look over paperwork. Barry will also be approaching either Christopher or Kelly to get some posters up, outline a timeline, sorting nominations, and then make recommendations re: committees. Also recommend people who might make good board candidates. Stephen and Braedon volunteered. Barry will send out an email about this.</p> <p>Barry: issue of people retiring. People need to be able to attend Monday night meetings. Peter: Right now we have 12 board members and 2 have their term ending. This will be something for the next board meeting on November 1st. Accept nominations committee report.</p> <p>Nick asked about decisions to end programs. Peter gave a rundown of new shows. Accept committee updates.</p>
<p>9: Other Announcements</p>	<p>Peter asked if he should hire a chairperson for the AGM. Barry said we could give her better information of what's likely to happen. Benefit of having an outside person do the faciliating. Discussion of last year's meeting and difficulty encountered by people chairing meetings. Decided that Kyle will chair the AGM, Peter won't hire an outside person. At 7:32 Barrie made a motion to adjourn, seconded by Nick. Approved.</p>
<p>10: Motion to Move In Camera</p>	

Meeting Name:

CFRU Board Meeting

Purpose of meeting:

Desired outcome of meeting:

Meeting arrangements:

Location: Rm 332 University Centre

Date: 9/26/2011

Time: 06:00 PM - 07:32 PM

Agreed Action Points

What?	Who?	Deadline	Status	Notes
1. Barry will send out an email about changing the meeting night for October	Barry	10/31/2011	Not Started	
2. Bylaw changes to be sent out to Board.	Peter	9/30/2011	Not Started	
3. Peter will send out a link to the website when it's ready to go live	Peter	10/31/2011	Not Started	
4. Check to see about interest bearing account for reserve \$\$	Peter	10/31/2011	Not Started	
5. Address the finance committee terms of reference	Barry	10/31/2011	Not Started	
6. Send out an email about board members needed to work on nominations package	Barry	9/28/2011	Not Started	