



CFRU Board of Directors Meeting Agenda/ Minutes

Meeting Arrangements

Location: Room 430 University Centre

Date/Time: Monday, November 25, 2013 at 6:00

Attendance

Invited: Barry Rooke/Student (Station Manager) [2014], Andrea Patehviri/Student (Chair) [2014] Hong Lam/Student (Secretary) [2014], Kathryn Harvey/Faculty (Staff Liason) [2015], Ron Gaskin/Community [2014], Karen Kew/ Community [2014], Gabrielle Ene/Student [2014] Alan Sovran/Community [2015], Sasha Alexander/Faculty [2015], Hsain Al-Shahiba/Student [2015], Asia Barclay/Student [2015], Michael Treadgold/Community [2015], Heather Jarvis (Staff)

Regrets: Karen Kew

Absent: April, Kurt, Asia, Heather

CFRU Board of Directors Meeting Agenda/ Minutes

Agenda and Minutes

#	Agenda Items	Speaker	Time (mins)	Notes
1	Call to order	Andrea	6:22	
2	Approval of the agenda	Andrea	6:22	- Approved
3	Approval of previous meeting minutes	Andrea	6:23	- Approved
4	Message from the Chair / Welcome to new members	Andrea	6:24	- Welcome to new incoming members; thank you to the outgoing members
5	Request from Staff	Heather	6:24	- Heather is not here due to illness - Barry filling in – encouraging board members to get involved in participating in fundraising committee, looking for support from experienced members
6	Station Manager Report	Barry	6:28	- Finance meeting for the budget report - Assange event – hosting an event supported by CFRU, CSA, and few other groups and have Julian Assange meet in Skype to discuss media and alternative media as an information source – will be hosted in Rozanski hall(s) and streamed online - Wish to team up and bring other reputable sources to discuss media (other media hosts from television or writers and journalists) - Other support from staff: TSS, Heather's outreach (contact, press release), University of Guelph, and other media and other



CFRU Board of Directors Meeting Agenda/ Minutes

				<p>universities</p> <ul style="list-style-type: none"> - Some concerns with division of work in terms of how much time will be spent on this event and support - Costs may include room booking and technical supplies – this may be a free admission event - Opportunity to have a business drive to encourage local businesses and become business partners to advertise on our station - Encourage 10 or 12 students to help with outreach (staff will only overlook goals) - Concern of station “selling out” to businesses and misunderstanding of students advertising CFRU to business owners - CFRU board is supportive of this plan - Question of programmers being sponsored by businesses – where money would go or how it would affect programming - Lack of policy in regards to allowing advertising - Digitising media: developing a process for playback, catalog, and storage in digital – long term goal (5 years) - So far, there is no system in place for digital music for community radio - Further research for digitisation is in progress (proposal development) - Discussion on taking a portion of our funding
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CFRU Board of Directors Meeting Agenda/ Minutes

				<ul style="list-style-type: none"> to Meridian as emergency savings fund - Development of financial report for Brenda Whiteside to be done by spring (note all monetary events for anything upcoming) - Hardware problems (problem with staff computers, volunteer drive, other backup information) being looked at for now - Motion: Approve Barry of up to \$1500 to facilitate station hardware support for the next two months - approved - Volunteer support and staff (Steve) support
7	Finances	Barry	7:17	<ul style="list-style-type: none"> - Received a large portion of our funding this month - Okay for meeting our budget
8	Board of Directors - Executive	Andrea	7:19	<ul style="list-style-type: none"> - Vice-Chair: whoever survives the duel in the car ride home (Alan Sovran or Ron Gaskin) - Liaison: Hsain Al-Shahiba - Treasurer: Karen Kew - Secretary: Hong Lam - Chair: Andrea
9	Committee Selection	Andrea	7:29	<ul style="list-style-type: none"> - Discussion of viability and use of different committees - Note that each member must sit on at least one committee - Sasha: Joint Health and Safety, and Labor Management committee - Alan: Policy - Hong: Employment Equity - Gabrielle: Programming, and Policy

CFRU Board of Directors Meeting Agenda/ Minutes

				committee - Ron: fundraising, Joint Health and Safety, and Nominations Committee - Kathryn: Grievance, and Finance committee - Hsain: Grievance - Andrea: Grievance - Mike: Technical, Fundraising committee
10	Terms of Reference Approval (Nominations, Fundraising, Hiring, Health and Safety, Equity)	Barry	7:54	- Motion: to vote on the approval on the ToR and PSA over email done by Wednesday, November 27 – approved
11	Ed Video	Barry	7:58	- 7:58 - Due to time restraints, Ed Video (item 13c) has been moved to item 11 - Discussion of providing a minor station in Ed Video as another venue for programmers to host their shows
12	Board/Staff Retreat Date	Barry	n/a	- Will be discussed over email doodle poll
13	Long Term Planning	Barry	n/a	- Discussion will be made over email
13 a	Letter from U of G	Barry	n/a	- To happen at BOD/Staff Retreat in Jan
13 b	Request from Staff	Barry	n/a	- To happen at BOD/Staff Retreat in Jan
14	Program and Policy Re-submission		n/a	- Approval over Email as per #10
15	RYV Report	Barry	n/a	- To happen at BOD/Staff Retreat in Jan
16	Committee assignments	Andrea	n/a	
17	Other business	Andrea	n/a	
18	Motion to move in camera	Andrea	n/a	
19	Motion to move out of camera	Andrea	n/a	
20	Adjournment	Andrea	8:03	



CFRU Board of Directors Meeting Agenda/ Minutes

Agreed Action Points

What?	Who?	Deadline	Status	Notes