

**CFRU RADIO GRYPHON 93.3 FM
ANNUAL GENERAL MEETING
REPORTING YEAR 2013**

November 4, 2013 at 6pm
University Centre, UC Room 103
Guelph, Ontario

Minutes (Unapproved)

Welcome

In Attendance (Brackets indicate Proxy Held): Barry Rooke (Bethany MacColl, Taylor Moran), Karen Kew, Jocelyn Kelly, Andrea Patehviri (Kathryn Harvey), Madeleine Speed, Adam Dams (Susan Wheeler, Jan Hall), Gabrielle Ene, Christopher Currie (Drew Garview, Bryan MacNeill), Ian McDiarmid (John Fahy & Koray Kuzucolgue), Sean McCabe, Bryan Murray, Alan Sovran, Schott McWhinnie (Alex Rimmington), Sheila O'Reilly, Erin Crickett, Hong Lam, Steve Mason, Hsain Al-Shihabi, Mo' Kauffey, Heather Jarvis (Bryan Webb), April Clyburne-Sherin (Kelly Jones), Sasha Alexander.

Call to Order – Barry Rooke 6:41PM

1. Appointment of Officers for this AGM

Appointment of Chair for Annual General Meeting. Appointment of secretary of the meeting. Appointment of scrutineers.

6:43 - MOTION: Karen Kew/Sheila O'Reilly that the following persons be accepted to serve in listed capacities for this AGM.

Chair: Andrea Claire – Nominated by April Clyburne-Sherin, seconded by Adam Dams

Secretary: Hong Lam – Nominated by Karen Kew, seconded by Sheila O'Reilly

Scrutineers: Adam Dams Nominated by Barry Rooke, seconded by Sheila O'Reilly

Ian McDiarmid – Nominated by Adam Dams, seconded by Barry Rooke

CARRIED (0 Opposed, 0 Abstention)

6:45 - 2. APPROVAL OF THE AGENDA

MOTION: Alan Sovran/Heather Jarvis that the agenda be approved as presented

CARRIED (0 Opposed, 0 Abstention)

6:45 - 3. APPROVAL OF THE MINUTES OF THE 2012 AGM

Concern about the missing agenda from the previous year's AGM – nothing could be found in regards to the document due to the agenda being passed from person to person during the writing of the minutes. Includes apologies and discussion from the Board. Explained that unless any objections were made, the minutes as recreated would be treated as complete.

- 2012 AGM minutes that were presented during the meeting were written from memory.

-Discussion around possible motions on the table, nothing brought up except for motion as outlined in the recreated minutes.

MOTION: Erin Crickett /April that the minutes of the Annual General Meeting of November 5, 2012 be accepted as-is, with the note that the agenda was recreated from memory.

CARRIED (0 Opposed with 7 abstentions)

6:54 - 4. REPORT ON THE AUDIT

- Ian McDiarmid (Volunteer on Finance Committee) presented the audit to the membership asking four main questions:

[1] can we rely on these financial statements to assess the financial health of the organization

[2] What was our money used for

[3] Did we do better than last year

[4] what is the financial health of the organization .

Report indicates the organization in good financial shape.

7:00 - 5. APPOINTMENT OF AUDITORS FOR 2013-2014

MOTION: Ian / Sheila be it resolved that Bairstow, Smart and Smith LLP be hereby appointed Auditor of the Corporation, to hold office until the next Annual General meeting of the Members, at a remuneration to be fixed by the Board of Directors, the Directors being hereby authorized to fix such remuneration.

CARRIED (0 Opposed, 0 Abstention)

7:02 - 6. REPORT OF THE BOARD OF DIRECTORS

- Andrea has described the various diversity of programming
- presentation on the amount of grants obtained, with the various summer positions – camp counselors, Aboriginal outreach coordinator, and summer events assistant
- hired polylingual coordinators for four months, with another block of coordinators for the upcoming four months
- progress of the fundraising drive – how successful the drive was, and
- Accessibility update, with a policy written up throughout the past year, emailed to the listserv later
- hired Heather Jarvis as the new Outreach Coordinator since summer
- Barry Rooke has filled in the role of Interim Station Manager as Peter has undergone a new job in Alaska, with the hope that the Board will find a new Station Manager and have them begin work by June 1st
- Trillium Grant funding application for support of new CFRU positions, and other workshops that may occur throughout the upcoming summer

ACCEPTED

7:07 - 7. REPORT OF THE NOMINATIONS COMMITTEE

- New Nominations: Hosain Al-Shihabi and Sasha Alexander submitted forms in advance of the AGM, but after the October 15th deadline.
- Quick introduction from both nominees; Hosain will be a student nomination and Sasha will be a faculty nomination. Nominations Accepted.
- Gabrielle Ene also presented to confirm her board nomination

MOTION: Sheila O'Reilly/April Clyburne-Sherin approve Gabrielle Ene as the board member for the 2013/2014 term

7:13 - 7b. CALL FOR FURTHER NOMINATIONS

- Kathryn Harvey has re-nominated herself to be a part of the board as faculty; although not present during the meeting, Steve Mason has spoken on her behalf. Nominations Accepted
- Christopher Currie has asked about the board membership at the moment, with the breakdown on how male/female numbers, and community/faculty/student roles.
- require 7 board members.
- Michael Treadgold was nominated by Andrea Patehviri as a student member. Nomination Accepted
- Barry Rooke nominates Alan Sovran as community member; quick introduction about him and his involvement with CFRU. Nomination Accepted
- Christopher Currie wishes to put forward a nomination for Asia Barclay as a student board member.

7:26 - MOTION: Christopher Currie/Scott McWhinnie for a 5 minute recess in which Chris may contact Asia to confirm her nomination

CARRIED

7:36 – Recess ended; Chris has yet to contact Asia, yet he still wishes to put forward the nominations. Nomination Accepted.

7:36 - 8. ELECTION FOR BOARD OF DIRECTORS

MOTION: Elect Sasha Alexander (M) as faculty board member for the 2013/2014 term – seconded by April.

Elect Hsain Al-Shihabi (M) as student board member for the 2013/2014 term – seconded by Sheila

Elect Michael Treadegold (M) as community board member for the 2013/2014 term – seconded by Gabrielle

Elect Kathryn Harvey (F) as faculty board member for the 2013/2014 term – seconded by Ian

Elect Alan Solvan (M) as community board member for the 2013/2014 term – seconded by Steve

Elect Asia Barclay (F) as Student board member for the 2013/2014 term – seconded by Hosain

Sheila/April moves to accept all elected board members

CARRIED (0 oppose, 2 abstention)

7:51 - 9. NEW BUSINESS

- Christopher Currie wishes to elect some changes to the bylaws. – although it is not within the 45 days for a bylaw change in an AGM:

MOTION: Christopher Currie/Heather Jarvis propose that “Section 56. All resolutions which have been passed by the Board of Directors as Policy, **in consultation with the Policy Committee and necessary parties in line with the Policy Committee Terms of Reference**, shall be compiled into a Policy Manual, which shall be attached to these Bylaws as Appendix A” (new text in boldface).

- Discussion followed, where Adam Damns and Ian McDiarmid explained that bylaws changes need to go through the Board of Directors and have open discussion in advance of the AGM before a policy is in place.
- Heather: if in regards to changing the policy, there is the question of changing Section 19 to assure if the board or Policy Committee is in charge of developing the new Policies
 - o Request that the Board of Directors provide clear language in regards to policy development
- MOTION: Chris/Erin to table the bylaw change for the next AGM

CARRIED (0 oppose, 0 abstention)

- announcement for the volunteer scholarship fund

- discussion to have the board send out notification for any policy changes before the 45 days of the next AGM

- MOTION: Steve/Sheila: The membership encourages the Board of Directors non-binding consultation with staff and volunteers over policy development until the next AGM

CARRIED (0 oppose, 3 abstention)

8:03 - 10. Announcement of new board

- MOTION: Ian McDiarmid/Bryan Murray to adjourn the meeting

