



CFRU Board of Directors Meeting Agenda/ Minutes

Meeting Arrangements

Location: Room 430 University Centre

Date/Time: Wednesday January 29, 2013 at 5:30

Attendance

Invited: Barry Rooke/Student (Station Manager) [2014], Andrea Patehviri/Student (Chair) [2014] Hong Lam/Student (Secretary) [2014], Kathryn Harvey/Faculty (Staff Liason) [2015], Ron Gaskin/Community [2014] (Via Skype), Karen Kew/ Community [2014], Gabrielle Ene/Student [2014] Alan Sovran/Community [2015], Sasha Alexander/Faculty [2015], Hsain Al-Shahiba/Student [2015], Asia Barclay/Student [2015], Michael Treadgold/Community [2015], Steve Mason (Guest)

Regrets: Asia, Gabrielle

Absent:

Agenda and Minutes

| # | Agenda Items | Speaker | Time (mins) | Notes |
|---|---|---------|-------------|---|
| 1 | Call to order | Andrea | 05:41:00 | |
| 2 | Approval of the agenda | Andrea | 05:41:00 | – Motion: strike out Item 4 due to member absence and add in board member hired as staff – approved |
| 3 | Approval of previous meeting minutes | Andrea | 05:42:00 | – approved |
| 4 | Message from the Chair / Welcome to new members | Andrea | 05:42:00 | – welcome to the new year, welcome to the new board members who have now become staff |
| 5 | Board Members Hired as Staff | Andrea | 05:44:00 | <ul style="list-style-type: none"> – Alan and Hsain are newly hired CFRU staff members, so concern whether they can continue as board members later on or formally leave (Note: Hsain and Alan left the room due to conflict of interest) – the board agrees that they should resign their position as board members with the possibility of returning later on after their job contract is done – Motion: Have policy committee to draft a policy regarding board members who wish to apply to staff positions and to later attach to the bylaws – approved – As their job contract does not officially start until Feb 1st, Hsain and Alan will remain as board members until the end of this meeting |

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| 6 | Station Manager Report / Financial Report | Barry | 05:54:00 | <ul style="list-style-type: none"> - Nothing major to discuss re: staff reports - polylingual hiring completed - Assange event: staff still interested, revisit idea for the fall - New interns working - Managed to move \$60,000 to a new account for emergencies - Application for various grants, primarily towards newer equipment and summer jobs - CRFC could contribute to new positions if applied for grant by Feb 15th – RYV raised approximately \$2000 towards this - Second set of grants focused on “Information Officer/Historian,” “Summer programming coordinator,” “News and Additional Summer programming Coordinator” - would also amount to \$3500, applying for Canada Summer Jobs - Digitizing U of G archives position, proposing to put in \$5000 for the project – applying for Heritage Canada - Pre-application for a grant application to oversee program hiring for approval of up to \$12000 (may be less than that) - Motion to approve up to \$9500 for funds allocated to the above positions included to the grants – approved - Bryan Webb has requested a leave of absence from May to September – Discussion on how this will be handled regards to duties - Steve has requested additional 5 hours a week to his work hours – amounting to 35 hours a week from Feb 1st to April 31st – within budget means - Motion: to increase Steve's hours from 30 hours to 35 hours a week from Feb 1st to April 31st, amounting to \$1500 total, contingent upon having a fully developed project plan in coordination with the Station Manager with dates and confirmed by the board by next week. - A note that this is a one time extension of hours for a specific project of |
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| | | | | <p>work. Any future requests must be reviewed by the board prior to the extension</p> <ul style="list-style-type: none"> - Motion approved - request from a programmer for \$300 for calling cards in regards to access their interviewees in prison - Motion: provide Guelph Prison Radio \$150 for 6 months and have the programmer provide a financial report to send to the Station Manager afterwards - approved |
| 7 | Board of Directors 2014-2015 Budget Requests | Barry | 07:00:00 | <ul style="list-style-type: none"> - Any requests for budget is due by Feb 8th, but fairly last minute |
| 8 | 5, 10, 20 Year Planning | Barry | 07:02:00 | <ul style="list-style-type: none"> - A note that Brenda Whiteside requires a planning report soon – will need to be discussed next meeting or have the plan ready by early summer |
| 9 | Satellite Studio & Partnerships | Barry | | |
| 10 | Tech Committee Report | Mike | 07:10:00 | <ul style="list-style-type: none"> - 2 weeks ago, tech committee met for the first time this year - requesting an ongoing tech expenses for the year, per month - focus on brainstorming on major projects going forward, with focus on the volunteer room, and easy-to-learn tech equipment - work on next meeting on Feb 10th for the next meeting - Working on tech budgeting as well and going over what needs to be replaced |
| 11a | Grants – CRFC Radiometers | Barry | | - refer to Station Manager Report |

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| 11b | Grants – Canada Summer Jobs | Barry | | - refer to Station Manager Report |
| 11c | Grants – Canada Works Program | Barry | | - refer to Station Manager Report |
| 11d | Grants – Heritage Canada | Barry | | - refer to Station Manager Report |
| 12 | Committee assignments | Andrea | 06:58:00 | <ul style="list-style-type: none"> – note that there is no longer a Vice Chair or Staff Liason by Feb 1st , so positions are available – Kathryn will pick up as Staff Liason again, Ron might be interested in Vice Chair position |
| 13 | Other business | Andrea | 06:59:00 | |
| 14 | Motion to move in camera | Andrea | 07:14:00 | |
| 15 | Motion to move out of camera | Andrea | 07:24:00 | |
| 16 | Adjournment | Andrea | 07:24:00 | |

Agreed Action Points

| What? | Who? | Deadline | Status | Notes |
|---|------------------|-----------------------------|--------|-------|
| Have Policy committee draft up a policy re: board members applying to staff positions | Policy Committee | Next board meeting – Feb 26 | | |
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