



CFRU Board of Directors Meeting Agenda/ Minutes

Meeting Arrangements

Location: Room 441 University Centre

Date/Time: Monday March 24, 2013 at 6:00

Attendance

Invited: Barry Rooke/Student (Station Manager) [2014], Andrea Patehviri/Student (Chair) [2014] Hong Lam/Student (Secretary) [2014], Kathryn Harvey/Faculty (Staff Liason) [2015], Ron Gaskin/Community [2014], Karen Kew/ Community [2014], Gabrielle Ene/Student [2014], Sasha Alexander/Faculty [2015], Asia Barclay/Student [2015], Michael Treadgold/Community [2015]

Regrets: kathryn

Absent:



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Agenda and Minutes

#	Agenda Items	Speaker	Time (mins)	Notes
1	Call to order	Andrea	06:08:00	
2	Approval of the agenda	Andrea	06:08:00	Motion: Hong - Second: Mike
3	Approval of previous meeting minutes	Andrea	06:08:00	Motion: Sasha - Second: Karen
4	Message from the Chair / Welcome to new members	Andrea	06:09:00	<ul style="list-style-type: none"> - still need a vice chair - Notice that Asia has resigned from the board for personal reasons - Next month, organize meeting for 5:00 pm -
5	Station Manager Report / Financial Report	Barry	06:11:00	<ul style="list-style-type: none"> - Note Steve's request for final purchases for room update that were not addressed last meeting - request approx. \$5000 - updates addressed most accessibility concerns - Motion: To spend \$5000 to purchase updates on room (Andrea) - Seconded: Gabrielle - (Sasha) Motion to modify to \$6000, seconded (Gabrielle), passed - Request to attend the Station Manager summit (April 24th to 25th) <ul style="list-style-type: none"> - \$150 for travel, hotel and transportation



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				<p>may be covered by elsewhere – budget would be total \$400</p> <ul style="list-style-type: none"> – Motion to approve the funding for Barry's attendance to the summit (Mike), seconded (Ron), approved – Ontario Works program to implement free training opportunity <ul style="list-style-type: none"> – As discussed by board through email, not to pursue it due to lack of board visioning – Motion: approach Union regarding Ontario Works program (Gabrielle), seconded, passed –
6	BUDGET	Barry	06:30:00	<ul style="list-style-type: none"> – budget drafted by Finance Committee – Concern over fundraising budgeting and how money is being used for fundraising – at \$5000 <ul style="list-style-type: none"> – discussion on whether fundraising is purposeful compared to the possibility of awareness campaigns or better focused fundraising – concern of how profitable fundraising actually is – concern of \$14k deficit budget and its use for budgeting – Remove “Station Manager Fund” – Possibility to discuss fundraising plans in later board meetings – Motion: Approve budget proposal minus the



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				<p>\$5000 of item 4b of Station manager fund, and add \$70000 in Special New Capital Projects in planning for 2014, for total of \$79,225 in added costs from savings of approx. \$100,000 (Sasha), seconded (Gabrielle), passed</p> <ul style="list-style-type: none"> - Note: Ron had to leave by 7:15
7	Summer Replacement Staff - Hiring Committee	Barry	07:15:00	<ul style="list-style-type: none"> - Need someone to sit on hiring position for Christopher, as Chris is taking over Bryan's spot and the Volunteer Coordinator's position will be open only to CFRU volunteers - Will be done by the beginning of summer
8	Committee assignments	Andrea	07:18:00	<ul style="list-style-type: none"> - Needed Vice Chair, and how members can be done in committees now that three members are gone
9	Other business	Andrea	07:19:00	<ul style="list-style-type: none"> - Summer board meetings and how board can meet this summer - With new station manager, Management Committee can still fill in for help without the full board - Last meeting can be in June; further meetings can be done in July, August, but not required if quorum is not met and hopefully September
10	Motion to move in camera	Andrea	07:23:00	Motion: Sasha, Seconded by Gabrielle, passed
11	Motion to move out of camera	Andrea	07:52:00	Motion: Sasha, Seconded by Gabrielle, passed
12	Adjournment	Andrea	07:53:00	Motion: Sasha, Seconded by Gabrielle, passed



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Agreed Action Points

What?	Who?	Deadline	Status	Notes
Discuss about Fundraising	CFRU Board/Fundraising Committee	Next meeting		