# Meeting Arrangements

**Location:** Room 335 University Centre

**Date/Time**: Monday, September 30 @ 5:30 – 7:30 pm

# Attendance

**Invited:** Alex Green (Chair, Treasuerer), Viktorija Arsic (Vice-Chair, Secretary), Scotty Heartz/Community (Staff Liaison), Nicholas Cooper/Community, Natalie Vasilivetsky/Communtiy, Abdul-Rahim Abdulai/Student

**Regrets:** Brenna McCutcheon, Hillary Dort

# Agenda and Minutes

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| **#** | **Agenda Items** | **Speaker** | **Time**  | **Notes** |
| 1 | Call to order | Alex GreenNatalie | 7:15pm7:30 | Once we were set up on Zoom, meeting officially started. Scotty offered an update as Staff Liaison; committee was struck on Friday 13, 2020, and it was decided that the station should close physically due to COVID 19. The staff transitioned to online work successfully and operations are running smoothly. Natalie offered to manage the Twitter account to promote our online presence. Everyone was in agreement.  |
| 2 | Approval of the agenda |  |  | N/A, agenda was not sent |
| 3 | Approval of previous meeting minutes  | Alex Green | 7:34 | Natalie moves to approve meeting minutes, Viktorija seconds. Passed.  |
| 4 | Other business |  Nicholas Cooper Alex Green | 7:347:50 | Nicholas went through our Charter from last meeting, reworded it and revised content for Board approval. Board accepts the changes informally, as a living document until the whole board can convene. Alex has discussed finances. Right now, we’re on track and Ian is handling everything very well. Alex pointed out that if the University remains closed over the summer due to COVID 19, we will loose our summer student fees (not a large portion, but still notable). Alex will redo the budget in order to account for this.  |
| 5 | Motion to move in camera | Victoria Arsic | 7:55 | Victoria motioned to move into camera; Abdul seconded. All approved. |
| 6 | Motion to move out of camera | Victoria Arsic | 8:05 | Victoria motioned to move out camera; Abdul seconded. All approved. |
| 7 | Adjournment  | Alex Green | 8:08 | Scotty moved to adjourn; Natalie seconded, passed.  |
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# Agreed Action Points

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| **What?** | **Who?** | **Deadline** | **Status**  | **Notes** |
| Reformat Board Charter | Nicholas Cooper | April 27 |  |  |
| Make Agenda channel for Slack | Alex Green | April 27 |  |  |
| Re-form and reconvene Nominations committee | Alex Green; all | April 27 |  |  |
| Ask about purchasing microphones for remote podcasts/broadcasting for Staff | Scotty Heartz | April 27 |  |  |
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