# Agenda and Minutes

December 14, 2020 6:30pm

Attendance: Abdul-Rahim Abdulai, Alex Green, Brenna McCutcheon, Hillary Dort, Janan Shoja Doost, Karim Mosna, Natalie Vasilivetsky, Nicholas Cooper, Sasha Radisic, Scott McWhinnie, Ian McDiarmid

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Agenda Items** | **Speaker** | **Time** | **Notes** |
| 1 | Call to order | Alex | 6:38pm |  |
| 2 | Approval of the agenda | Alex | 6:38pm | Unanimous consent |
| 3 | Approval of previous meeting minutes | Alex | 6:38pm | Unanimous consent |
| 4 | Report on Hiring Process | Natalie, Hillary | 6:39pm | Most exciting Google document we’ll ever see. The committee was walked through the process by Christopher. Can follow the CFRU process rather than UofG. Change to job description will require MoU, but will potentially improve relations. Union may take a while to approve MoU, so schedule will change |
| 5 | Archive Project | Scotty | 6:49pm | No real need for holiday helpers, so instead we’ll have archivists to assist with getting things ready for a museum display.  -Motion to get archivists instead of holiday helpers. Passes by unanimous consent  -Posting should go up this week  -Will involve some coordination with UofG archives |
| 6 | Equity, Diversity & Inclusion Enhancement Fund | Hillary | 6:56pm | Grants available up to $12,000 for students/staff. We should brainstorm some ideas and apply. |
| 7 | NCRA training | Alex | 6:59pm | Training available for Board members from the NCRA. Funds available for Board development if necessary |
| 8 | Election of Officers | Alex | 7:02pm | Alex sung the praises of each position.  Staff Liaison - Scotty- Acclamation  Vice Staff Liaison - Natalie - Acclamation  Secretary -Scotty - Acclamation  Treasurer - Abdul-Rahim - Acclamation  Vice-Chair - Hillary -Acclamation  Chair - Alex -Acclamation |
| 9 | Team Charter | Nicholas | 7:33pm | Nicholas has made minor revisions.  The Board’s going to work to be the best team it can be, even though it can’t meet in person due to the pandemic. |
| 10 | Other Business | Scotty | 7:38pm | Staff restructuring. Scotty gave quick overview to new Board Members |
| 11 | Motion to move in camera | Scotty | 7:42pm | Ian departed. Karim departed. Hillary departed. Unanimous approval of staff COLA |
| 12 | Motion to move out of camera | Alex | 8:14pm |  |
| 13 | Adjournment | Alex | 8:14pm | Unanimous consent |