



# Board of Directors Meeting Agenda

Date:	Mar 30, 2023
Time:	7:25 pm ET (Delayed due to technical issue)
Attendees:	Amy, Bled, Chris, Himmuth, Ian, Josh, LongFei  Absent w/ Regrets: Brian

Call to order. (**Amy**)

Approval of the agenda. (**Moved: Bled Seconded: Amy**)

Approval of previous meeting minutes. (**Moved: Bled Seconded: Amy**)

Committee Reports

Agenda Item	Purpose	Lead	Duration	Time
Committee Reports	Financial and other reports	Ian	7:27-7:37	10 min
Notes	<ul style="list-style-type: none"> <li><u>Ian</u>: Income statement - forecast of revenue higher than planned and that will be likely final amount for year. Still 5% outstanding - due May. Expenses at 50% level (stable personnel expenses). Legacy still present. Board &amp; treasurer need to decide on that. End of year audit &amp; professional fees (insurance) still coming. Basic takeaway - things are healthy, no pressing concerns.</li> <li><u>Bled</u>: Questions about board/staff discussions re: funds &amp; budget. Ian provided answers.</li> <li><u>LongFei</u>: Value of how much to spend/carry-over? <u>Ian</u>: A years worth - anything more might be a concern. Might be something to work out on the Student Initiative Fee front.</li> <li><u>Bled</u>: Carryover? <u>Ian</u>: Should be in cycled documents (financial notes). <u>Bled</u>: What should carryover target be (directed to Board)? <u>Ian</u>: Depends on confidence in Student Fees. If stable, the amount is what we need to move through Summer 2023 (4 months of expenses). <u>Amy</u>: Student Fee Committee will sort this out. Potential merch costs and interns (in budget) which might pop up as expenses going forward.</li> </ul>			
Accessibility policy	Review (and approve?)	Bled	7:37-7:40	3 min



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Notes	<ul style="list-style-type: none"> <li>• <u>Bled</u>: There hasn't been a lot of discussion on this front.</li> <li>• <u>LongFei</u>: Wasn't the policy lost / not approved?</li> <li>• <u>Chris</u>: There is likely going to be a discussion on this and staff should be privy to this discussion. Also want everything be made available and within boundaries of good labor practices.</li> <li>• <u>Bled</u>: We should move to next month - will review with Chetna and forward discussion and materials to staff.</li> </ul>			
Student Fee Committee	Plan a schedule	Amy	7:40-7:41	1 min
Notes	<ul style="list-style-type: none"> <li>• <u>Amy</u>: Main thing is to write a report - busy time of year, but good to plan for an April meeting so that things don't get lost over Summer 2023. <u>Bled</u>: Deadline? <u>Amy</u>: Deadline of October.</li> </ul>			
Other Business		General	7:41-7:44	3 min
Notes	<ul style="list-style-type: none"> <li>• <u>LongFei</u>: There was discussion from Brian about developing the Log Sheet System Program (conditionally approved but wanted updated quote). <u>Amy</u>: No sense there was an updated quote. <u>LongFei</u>: Just given a timeline, should follow up with Brian. <u>Bled</u>: Availability? <u>Chris</u>: Next week.</li> </ul> <p><i>No other business - Meeting Adjourned at 7:53 p.m. ET</i></p>			