Board of Directors Meeting Agenda

Date:	October 21st, 2025
Time:	6:30 pm This is a Hybrid Meeting In person at UC Room 005 Online at: Join Zoom Meeting https://us02web.zoom.us/j/87991919477 Meeting ID: 879 9191 9477 --- One tap mobile +12042727920,,87991919477# Canada +14388097799,,87991919477# Canada Join instructions https://us02web.zoom.us/meetings/87991919477/invitations?signature=uDhvGpVsva1EJ0pd1ObeHr3acPZB1edMY4WRIII4TuU
Attendees	Mike, Olivier, Rickky, Amir, Joshua, Sam, Ian, Longfei, Chelsey, Jenny, Christopher

Call to order. **6:52 PM.**
Approval of the agenda. **MOTIONED by Amir and Mike SECONDED.**
Approval of previous meeting minutes. **MOTIONED by Mike and Olivier SECONDED.**
Committee Reports

Agenda Item	Purpose	Lead	Duration	Motion
Hiring Administrative Coordinator Role	Update on Process	Hiring Committee	5 mins	

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<tr><td>Notes</td><td colspan="4">Moved to Internal Camera Session.</td></tr>
<tr><td>Review from Board visioning session</td><td>Sharing outcomes and next steps</td><td>Board</td><td>15 mins</td><td></td></tr>
<tr><td>Notes</td><td colspan="4">
The Board will be creating an on-boarding process involving:
Google Drive How-To
Role Training
Anti-Oppression Training
Bringing OPIRG’s Board who is similar to CFRU’s to set up a meeting to talk about their process and suggestions for us to configure the CFRU Board.
An internal camera session on providing grants and stipends to get more individuals involved in the Board.
These are NOT payments in the form of income.
Rickky made a draft for stipend options. To be brought to the Finance Committee.
A breakdown of what the total amounts would be for one person based on living minimum wage.
Other Board Members may attend the next meeting to figure out the details.
Highlighting the CFRU Scholarship in this context.
The structure and process of this will be ready by the AGM.
Joshua made a Board Matrix to see what skills are on the Board and which ones are missing.
Afterwards, making a list of what skills or characteristics we are looking for as a Board.
Amir showed the rearranging of the Board & Staff drive.
Do it.
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<tr><td>Music Department Volunteers Notice</td><td>Getting the Temporary Music Lead more involved with volunteers</td><td>Amir</td><td>10 mins</td><td></td></tr>
<tr><td>Notes</td><td colspan="4">
Music Department - as a music department volunteer who is outside of the Music Review area, Amir shares being confused as to the process, there’s reviewing, culling, reorganizing/alphabetizing,coordination and communication between the groups is needed
Some volunteer is pulling out CDs and leaving markers - not sure if that volunteer is doing something else
Amir feels there needs to be some oversight from the Music Director, some way to compare tasks across the volunteer opportunities
Alphabetizing requires the Music Director - Amir used to
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	go to the Music Director for direction • Amir has been keeping a document, but has had no one to report to • Amir had a box and it appears it has been confused with other boxes • Amir is wondering if we could ask Alex to come show Megan how the CD library system works so that someone else can have oversight in her absence • Megan at this time has 18 hours. She primarily focuses on adding music. Jenny is working with her to figure out how to navigate the other aspects of the Music Department. • Megan should have some more cohesion. • With the hour shift due to the MOU, there will be opportunity for Megan to take more of the volunteering management duties. • A recommendation to make communication better is to have a meeting between the music volunteers and Music Director. Or using the Discord Channel. • Alex left a list of volunteers with brief statements of their tasks. • There is no exact documentation of music volunteers. • Recommended for Amir to reach out to Megan to check-in on how it is going with Music Volunteers. ○ Then see if there is a way to communicate with the other volunteers to get them to write down what they are doing. Discord or a Google Document. • Can also have a Board meeting after this volunteering aspect to discuss power sharing.			
MOU for Temp Music Dept. Lead	Changes to the MOU	Christopher		**Chelsey MOTIONED approving the MOU with the date of contract. Mike SECONDED.**
Notes	• It adds 6 of Emily's hours for when Emily's contract ends. • The other 4 hours by default go to Jenny unless there are further developments. • Asked about having Emily's signature to the MOU since it applies to her. ○ May not be necessary since Emily's contract ends November 16th.			
AGM Prep	What needs to be done	Open	25 mins	

CFRU 93.3FM

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Date set and venue booked.
Will cover:

Bylaw Amendments - Christopher to write a revision for replacement members
Grants & Stipend based on Approval.
Other promotional items to engage recruitment.
Year-in-Review—set a deadline for Staff.
Staff reviews.
Auditor Presentation.
A small presentation of how long people have been with the station.
Ian Party (56th year!).

Mike asked about the Holiday Helpers. For the November Meeting, approving the Holiday Helpers.
EventBrite for the Board AGM to track attendance.
For membership, wait for Christopher to compile the membership list.
Staff to add their recommendations if any of potential BoD members and make a list of proxy votes.
Advertising:

Writing a PSA about BoD recruitment. Mike is willing to voice it.
Chelsey has a list of folks to join the Board.
Adding BoD to Experience Guelph.
Having the Student Outreach position do outreach for BoD.

Making an Instagram post for the CFRULive account about BoD hiring. Then sending it to Experience Guelph for them to put it up on their Instagram account.
Maybe Facebook.

On the Experience Guelph, having a profile of Board candidates.

People can decide what they want to do and email the Board plus the respective Staff Member to let everyone know what is happening.
Rickky will communicate with Joshua to use the Board Matrix to create a committee recommendation of sorts.

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<tr><td>Finance</td><td>Monthly finance update</td><td></td><td></td><td></td></tr>
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The Student Fee Report is due Oct 30. Amir has kindly reviewed the document and I am hoping Josh is still available to review the report - otherwise will need another student Board member to review before Friday, Oct 25 (should take only about 30min to review and share comments back to me).
Audit is currently underway - no follow up requests from

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	the auditor yet. **** Excuse my sick brain, but have we confirmed the AGM date? I will ask the auditor if they are available to present - could someone recommend a preferred time for the audit presentation?			
Other Business	1. Confirm members of Bargaining Committee (Board side) **Important! - CHELSEY SAYS WILL HAVE ONE BEFORE NEXT (see the notes)** 2. Partnership Committee - ASKING FOR FUNDS https://docs.google.com/document/d/1knuxofmbQD7ol9-IfaBX8h7U47mi4YFO3DQ3TVcQ2JM/edit?usp=sharing 3. ((New policy update for PSAs - Odesia)) 4. Confirmation of Nominations Committee 5. Board Exec members? (send inquiry on this front before next meeting) - also need to know who our liaison is			**LongFei MOTIONED the abolishment of Slack. Amir SECONDED.** **Rickky MOTIONED the creation and use of a Discord channel for Board. Olivier SECONDED.** **Chelsey MOTIONS the Board to approve $5000.00 for a partnership with Ed Video to support programming that will be accessible to students and CFRU members. Olivier SECONDED.**
Notes	• Preferred to have a Bargaining Committee of returning members who have been with the Station for a while assuming they are elected. 　○ To be made before the AGM and potentially completed before the AGM. 　○ From the Board Visioning Session, the intention to write a transition document for the future Board. This could help with managing bargaining.			

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	■ This will alleviate heavy reliance on Staff and keep contact with older Board members. ○ Before the next meeting, a Bargaining Committee will be in existence. ● Joshua, Odesia, and Jenny created the Partnership Committee and set its purpose and guidelines. ○ Odesia and Jenny met with Ed Video and Jenny has come to this meeting with a funds request. ○ See the funds request up above for the details. ■ Namely, lump sum of money to Ed Video with a signed contractual agreement so this Committee can move onto something else. ○ It will start in January if approved. ○ A safety gate suggested giving half the sum to gauge interest in and quality of workshops. ○ Suggested semesterly workshops instead—academic year. ○ Having more audio focused workshops. Some workshops make no sense to cover in sponsorship because it does not meet CFRU's medium. ○ Partnering with the Guelph Music Festival. ○ Chelsey's recommendation is to make a year-long, September to April, plan for how the sponsoring fund of $5000, which will be given in full, and shall be distributed with the condition of having at least 1 audio workshop, ensuring that all advertising is adequate. ○ Potentially multi-year partnership such that if Ed Video ever needs help, CFRU can step in. ● Olivier to return as Staff Liaison. ● Joshua is the Temporary Vice Chair. ● Similar model to the Ed Video with Art Not Shame—looking into potential partnering. ○ A worry is that their events and or workshops are more community focused than campus. ○ Art Not Shame has a list of candidates for keynote speakers. ○ Art Not Shame could be a good partnership for anti-oppression training.

MEETING ADJOURNED AT 9:01 PM.
INTERNAL CAMERA CALL TO ORDER AT 9:06 PM.