Board of Directors Meeting Agenda

Date:	September 18th, 2025
Time:	6:30 pm This is a Hybrid Meeting In person at CFRU Station Online at: Join Zoom Meeting https://us02web.zoom.us/j/82345983421?pwd=vQxzhIEHATxbI5FlkrHaFiOEsf9uNx.1 Meeting ID: 812 0923 1865 Passcode: cfru
Attendees	Christopher Currie, Jenny Mitchell, Odesia H., Jack Priestman, Amir B., Mike Ashkewe, Samir Bijal, Josh Gonzales, LongFei Chen, Ian McDiarmid

Call to order.
Approval of the agenda. Chelsey motion to approve the agenda. Amir second
Approval of previous meeting minutes. Chelsey Motion to approve the minutes from June and August. Amir Second
Committee Reports

Agenda Item	Purpose	Lead	Duration	Motion
Mike Rejoining the Board	Mike to make the ask to return to the board	Mike	5 mins	Vote to rejoin passes
Notes	• Mike Ashkewe rejoins the board			
Our Upcoming Visioning Sessions		Chelsey	10 mins	
Notes	• Where? When? • Break up the information into chunks • Friday, October 17th from 8 am to 10 am			

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Staff Changes		Chelsey and Staff	15 mins	To approve the extension for the Temp Music Dept. Lead until Dec 19th of this year, motion: Chelsey, Second: Mike To approve leave for the Music Dept., leave is approved until May 2026, pending her return to the position - Motion: Mike, Second: Long Fei Chen

Notes	• New MOU
	  ◦ Megan can take 6 more, Emily is keeping 10
	  ◦ Jenny can take 4 more at max
	  ◦ Will be shared by email
	• Extended leave for Alex and an extension for Megan
	• Listing for Emily's Position			

Board Recruitment	Recurring item	All	20 mins	
Notes	• Thank you to Odesia for the poster • CFRU Board of Directors Zine.pdf • Utilizing SVC to put up the positions on Experience Guelph • Email to go to the nomination or to the vice chair • 3-5 minute video for social media for board recruitment (board members to be in it) • Social media associate soon for students - looking to work with the team for the semester • CFRUlive to share information			
Finance	Monthly finance update	Emily (Virtual ?)	20 mins	
Notes	• The forecast is at a reasonable amount - came within $471 for the actuals and the forecast • The revenue was higher than expected this year			

Other Business				To have Rickky re-join the board Motion: Mike Second: LongFei Chen To have Olivier to re-join the board Motion: LongFei Chen Second: Mike Board approves continuation of project for the Willow Road Project

CFRU 93.3FM

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Notes	• Rickky Szotsack to rejoin the board
	• Olivier Sivanadian to rejoin the board
	• Program Committee adjusting timelines
	    ○ Ways to automate the ways for the program committee to get access to the program committee able to access the files earlier
	    ○ Want the submission to move forward within 2 weeks
	    ○ Could create an email address for people to upload program proposal files to that for program committee to get to it quickly
	    ○ Google fillable form for the requirements for the programming
	    ○ Can people upload to a shared folder rather than an email
	• Lease agreement updates - Sam
	    ○ The other permission for East residence and HR - anything that isn't exclusive to the UC
	    ○ Sam will revisit again
	    ○ Had a chat with someone with physical resources who didn't know much about it
	    ○ Looking to have all the requirements up to date
	• Change of meeting times
	    ○ Josh - Mon, Wed, Friday
	    ○ Tuesdays - Tuesdays 6:30 to 8:30 (3rd Tuesday)
	• Emily Hours
	    ○ Covering hours remotely - last day Nov 15
	    ○ Remote Work Projects
	        ■ Training new Admin
	        ■ CRTC submission [license/annual return]
	        ■ Student Fee Report
	        ■ Employee Handbook
	        ■ CRA - UofG Accounting Representative
	        ■ EOY Audit
	        ■ Ont Govt for Board.Exec changes
	• New policy update for PSAs - Odesia - Move to Oct
	• Confirm members of Bargaining Committee (Board side)
	    ○ Made up of people who intend to stay beyond the AGM in Dec.
	    ○ The notification period can be shared later by Chris
	• Setting the December AGM date - need to book the room when the date is known
	    ○ Thursday Dec 18, 2025 6:00 PMis the proposed date from Emily
	• Who's going to be ordering food and booking the Board meeting location?
	    ○ Sept 18 - Emily AimolaOrder food for 15 people, going to be in the station

	○ Bry to be the contact for the food ○ Mike to book for Oct ○ Dietary restrictions for the board and staff ● Confirmation of Nominations Committee ○ More for long-term board recruitment ○ More women to be on the board ● Does any board member want to join the Exhibit Committee (Jenny and Mike are the current members) ○ Reviewing the archival clips for the items going into the museum ○ End of November ○ Chelsey to join the committee ● Willow Project Approval Request (Jenny) ○ Jenny is currently working with Willow Road Public School, and the funding was cut back ○ Former budget was $3k and the new max is $1k ○ Can Jenny continue the project with less revenue ○ This is a career pathway project for the 8th grade to help influence possible career choices going into highschools ○ 40+ different recordings going to the airways ○ Leads to high school volunteers ● Other business - Jenny has an idea (engagement coordinator) - move to next meeting

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