



Board of Directors Meeting Minutes

Date:	Tuesday January 27th, 2026
Time:	6:00 pm This is a Hybrid Meeting In person at the Station Online at:
Attendees	Christopher Currie (staff), Claire Whitehead (staff), Megan Arnold (staff), Christopher Currie (staff), Jenny Mitchell (staff), Ian Mcdonald, Josh G., Olivier S., Rickky S., Chelsey E., Amir B., Ramya E., LongFei Chen, Will C., Angelina R.

Call to order.

Approval of the agenda. MOTIONED William Coleman; SECONDED Rickky

Approval of previous meeting minutes.

Committee Reports

Agenda Item	Purpose	Lead	Duration	Motion
Welcome New Board Members	New Members to introduce themselves	Open	15 mins	n/a
Notes	<ul style="list-style-type: none"> Everyone introduced themselves with name, pronouns, previous engagement with CFRU if anything, and what they're looking forward to. 			
Board Roles Election	Elections of Board of Directors to the necessary roles	Open	20 mins	n/a
Notes	<ul style="list-style-type: none"> Blind vote to be completed by Google poll. The Executive roles are the leaders of the Station. The Board behaves as a manager where the Executives are the first line of communication with Staff. 			



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	<ul style="list-style-type: none"> • Involves timely correspondence and hiring responsibilities. • Many opportunities for learning thanks to the incredible staff. • Outside executives are the committees where similar leading roles can be undertaken. Mandatory for each Board Director to take a position. • 6 roles: Staff Liaison, Chair, Vice-Chair, Treasurer, Secretary, and Systems Manager. • Staff Liaison: Olivier; unchallenged and therefore has taken the role. • Chair: Chelsey; unchallenged and therefore has taken on the role. • Vice-Chair: Ramya; unchallenged and therefore has taken on the role. • Treasurer: Ricky; unchallenged and therefore has taken on the role. • Secretary: Amir, William; blind vote with 1 abstain; Amir won. • Systems Manager: William, Josh; blind Vote with 2 abstains; Josh won. • All Executives are also signing officers. 			
Committee Roles	Which committees will board members fill	Open	15 mins	n/a
Notes	<ul style="list-style-type: none"> • Policy and Joint Health & Safety Committee (JHSC) - Amir. • Tech and Policy - Will. • Partnerships and Student Fee - Josh. • JHSC and Tech - Long Fei. • Nominations, Website, and Tech - Ramya. • Tech and Policy - Angelina. • Programming - Olivier. • Bargaining - LongFei. 			
Megan's contract extension to Apr 27, 2026	Three months from this meeting on Jan 27, 2026	Open	5 mins	Extending Megan's contract for interim music director for an additional 3 months starting from Jan 28th, 2026; Rickky MOTIONED; Ramaya SECONDED.



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				All in favor. Motion carries.
Notes	<ul style="list-style-type: none"> The contract will be put forward Wednesday, January 28th, 2026. 			
Approval request: Emily back-pay approval - CPI, union wage, vacation hours	To approve Emily's back-pay	Open		Approval of Emily's CPI, vacation pay, and union wage; Ricky MOTIONED; Angelina SECONDED. All in favor. Motion carries.
Notes	<ul style="list-style-type: none"> CPI back-pay: \$774.40 (11 weeks @40hrs/week = 440hrs x 1.76%) - <i>when approved by Payroll for all staff</i> Vacation hours back-pay": \$3337.20 (120 x 27.81[CPI increased wage]). Union Wage: we don't know yet. 			
CPI wages increase	From Jennifer Wood	Claire		n/a
Notes	<ul style="list-style-type: none"> The collective agreement being out of date is preventing Claire from being the point of contact. 			
Board Handbook	Request for the Policy Committee			n/a
Notes	<ul style="list-style-type: none"> The Policy Committee is requested by Ramya, the Vice Chair, to review the Board of Directors Handbook, first drafted 2016. 			
Anti-Violence and Harassment Training	For new board members who haven't done it yet	Open		n/a
Notes	<ul style="list-style-type: none"> Requirement mentioned here: https://www.canada.ca/en/employment-social-development/programs/workplace-health-safety/harassment-violence-prevention.html . Training: Workplace Violence and Harassment Training for Employers . \$34.95. 			



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	<ul style="list-style-type: none"> • Can pay for the training and get reimbursed from CFRU. • Let Claire know if you are doing the training or have completed the training for the last year. 			
Timing For Meetings	When should the board meet			n/a
Notes	<ul style="list-style-type: none"> • Amir is free most Monday to Wednesday evenings. • Ramya is free everyday except for Thursdays. • Chelsey can do Tuesday, Wednesday, and Friday. • Angelina Wednesday and Friday. • Rickky Tuesdays, Wednesday, and Friday. • Olivier Tuesday, Wednesday, Thursday, Friday. • LongFei anytime after 6pm - preference for Thursday and Friday. • Josh Tuesdays and Wednesday. • Last Wednesday of the month at 6:00pm. 			
Board Meeting Food Reimbursement	Reimbursements for attending meetings online	Chelsey		<p>The food compensation for virtual meeting attendance is provided in the form of a food gift card at a maximum of \$25;</p> <p>Ramya MOTIONED;</p> <p>Angelina SECONDED.</p> <p>All in favor. Motion carries.</p>
Notes	<ul style="list-style-type: none"> • \$20-25 per person is the current range. • Food vouchers may make the process more equitable rather than locking someone to a service. 			
Finance	Monthly finance update	Finance Committee		none
Notes	<ul style="list-style-type: none"> • \$5k for Ed Video. • \$2500 for Guelph Girls Rock Camp. • \$2k has been moved to promotions; <ul style="list-style-type: none"> ◦ A total of 9K has been moved out of office 			



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	<p style="text-align: center;">expenses.</p> <ul style="list-style-type: none"> ● Claire has received the Baker-Tilly recommendations for the changes to our budget; <ul style="list-style-type: none"> ○ A list of adjustments to be made for 2025. ● Looks like we will receive more student fees than previously budgeted for; <ul style="list-style-type: none"> ○ We may not be successful in spending. ● We have to report back to the university what we have done with the student fees - Student fees committee. ● May need a different ramp for the fire escape as it is currently not accessible. 			
Other Business				<p>Ramya MOTIONED to close the meeting; Angelina SECONDED.</p> <p>All in favor. Motion carries.</p>
Notes	<ul style="list-style-type: none"> ● Revised bylaws need to be emailed out to the general membership. 			