



Board of Directors Meeting Minutes

Date:	Tuesday, April 21, 2026
Time:	5:30 pm Hybrid In-Person at: UC 334 Online at: https://us02web.zoom.us/j/84776963431?pwd=Rbc3TW02GOkatxWenqDZG1KOco50aF.1 Meeting ID: 847 7696 3431 Passcode: crfu
Attendees	In-person: Rickky S., Megan Arnold (staff), Jenny Mitchell (staff), Bryan Webb (staff), Amir B. (Secretary), Olivier S. (Staff Liaison), Saira Asif, Mike A., William C., Christopher Currie (Staff), Chelsey E. (Chair). Online: Claire Whitehead (staff), Ramya E (Vice Chair), Angelina R., Ian M.

Call to order @ 6:10 PM

Approval of the agenda.

Amir MOTIONS; Mike SECONDS. All in favor.

Approval of previous meeting minutes.

Mike MOTIONS; Angelina SECONDS. All in favor.

Committee Reports

Bargaining Committee

Agenda Item	Purpose	Lead	Duration	Motion
Nominations Committee: Perspective Board Director	Letting everyone know that Saira is shadowing this meeting to see if she is interested in joining the board before running later in the meeting if she	Ramya	25 minutes	N/A.



Board of Directors Meeting Minutes

	wishes to do so.			
Notes	<ul style="list-style-type: none"> Exactly what the purpose says; the Vice Chair presented Saira and explained what will be happening. <ul style="list-style-type: none"> To help make Saira more comfortable, all Board, Staff, and Additional Committee Members introduced themselves. 			
Finance	Monthly finance update	Claire	10 minutes	None.
Notes	<ul style="list-style-type: none"> The student fees are 100% (105%) over budget due to unexpected enrollment levels. <ul style="list-style-type: none"> Forecast updated based on this figure. Everything else is on track with professional fees high due to the cost of the HR Consultant in the Fall. Staff/BOD/Volunteer Development updated figures as discussed and motioned in the previous meeting. There could be more from student fees in the Summer—considered in the updated forecast. 			
Staff Liaison Updates	If there is anything the Board should know from the Staff.	Olivier	N/A	None.
Notes	<ul style="list-style-type: none"> None. 			
Board Director Appointment	Moving a motion to appoint Rickky onto the Board.	Chelsey	5 minutes	<p>William MOTIONS appointing Rickky to the Board; Olivier SECONDS. All in favor. Passed.</p> <p>Mike MOTIONS appointing Rickky as Treasurer; Olivier SECONDS. All in favor. Passed</p>
Notes	<ul style="list-style-type: none"> Rickky introduced himself and why he is a good fit, particularly with the Treasurer position. <ul style="list-style-type: none"> Took a break from the Board because he took a paid position with the Station. 			



Board of Directors Meeting Minutes

	<ul style="list-style-type: none"> Positive feedback from the other members of the Finance Committee. 			
CRA Notices Updates	Updates on previously unresolved CRA notices.	Claire	20 minutes	None.
Notes	<ul style="list-style-type: none"> An amount owing on the CRA account plus a credit is due to be paid to the Station, but cannot be paid due to the owing amount. <ul style="list-style-type: none"> Request for an additional hand with resolving this issue. <ul style="list-style-type: none"> The auditor turns out does not have access to the CRA account. May require the Board hire an accountant to streamline; however this will go over the professional fees budget. In order to pay the owed amount, which is for the 2024 tax year, but the dropdown menu does not extend that far. <ul style="list-style-type: none"> The payment itself is done by the University of Guelph's HR. No severe penalty; just payments that need dealing with. For the additional hand request, looking into available contacts with more knowledge. <ul style="list-style-type: none"> Nonetheless, the Board grants acceptance to look for an accountant if needed, and if so, a budget vote will be done by email. 			
NCRC Update	Funding and otherwise.	Claire	30 minutes	<p>Rickky MOTIONS approving a <i>per diem</i> for the NCRC in Toronto 2026 from \$50.00 to \$100.00; Olivier SECONDS. All in favor. One abstained. Passed.</p> <p>Amir MOTIONS approving a general <i>per diem</i> increase from \$50.00 to \$75.00;</p>



Board of Directors Meeting Minutes

				William SECONDS. All in favor. Passed.
Notes	<ul style="list-style-type: none"> ● Update on who is going and managing transit. ● 2/3 vacancies in the volunteer slots. ● The staff request upping the <i>per diems</i> from \$50.00 to \$75.00 for travel costs, particularly with NCRC. <ul style="list-style-type: none"> ○ Previous set precedents included a distance of 400 kilometres, a set amount of hours, or a specific amount of days spent in Toronto. ○ Part of the Bargaining Committee will shift these precedents to allow for more reasonable <i>per diem</i> payments. ● Approving a <i>per diem</i> increase overall in advance because of uncertainties with how long bargaining will take. <ul style="list-style-type: none"> ○ With this, then, having a per diem specific to the NCRC of \$100.00 due to food costs in Toronto. ● It is possible for the Board to receive a <i>per diem</i>, though it is a gray area as it may be counted as paying. <ul style="list-style-type: none"> ○ Suggested instead to frame it as direct reimbursement, which it will be. ● Travel expenses for staff may come out of the development fund. <ul style="list-style-type: none"> ○ Therefore, the <i>per diem</i> is dominantly on food costs. ● Similarly, the Board can submit travel expenses to have it taken out of the development fund. <ul style="list-style-type: none"> ○ The Board agrees the development fund can be used for such expenses including food. ● The Board approved an amendment to the motion to add "...in Toronto 2026." 			
Anti-Violence & Harassment Training	Must be finished. Setting a deadline to have the certificates uploaded.	Claire	10 minutes	None.
Notes	<ul style="list-style-type: none"> ● There is a drive in the shared Board & Staff drive. ● To be completed by May 1st. Extension granted for Rickky on May 4th. 			
Workplace Harassment and Violence Prevention Policy	Call to action for the policy committee.	Ramya	5 minutes	None.
Notes	<ul style="list-style-type: none"> ● From the course on Anti-Violence & Harassment Training, this policy needs updating every 3 years. 			



Board of Directors Meeting Minutes

	<ul style="list-style-type: none"> o The Policy Committee will work towards an updated policy. 			
Affirmation and Fiduciary Forms	Chelsey, Josh, Olivier, LongFei, and William left to sign.	Claire	5 minutes	None.
Notes	<ul style="list-style-type: none"> • Documents that need signing and act as evidence of joining the Board. <ul style="list-style-type: none"> o As well, a means to enforce confidentiality and responsibility to the corporation. • Ideally an in-person signature as it is a photocopy of an old form. Difficult for digital signing. 			
Nominations: Perspective Board Director (Part 2)	If Saira is interested in joining the board, she will introduce herself and run for the board.	Ramya	5 minutes	Amir MOTIONS appointing Saira to the Board; Mike SECONDS. All in favor. Passed.
Notes	<ul style="list-style-type: none"> • Saira is interested and explained why she is fit for the Board. 			
Other Business	Additional Discussion.	All	15 minutes	William MOTIONS the approval of \$5,336.00 for the hiring of three camp counselors and one camp assistant for the duration of The Podcast Camp; Amir SECONDED. All in favor.
Notes	<ul style="list-style-type: none"> • Chelsey's role as intern. <ul style="list-style-type: none"> o Unpaid co-op with CFRU to develop a communications and marketing plan for CFRU. o Looking for participants. • CFRU Podcast Camp Discussion: <ul style="list-style-type: none"> o Cost same to last year, where there was profit, which was split between the University and Station. <ul style="list-style-type: none"> ■ The University takes the bulk of 			



Board of Directors Meeting Minutes

	<p>administration work.</p> <ul style="list-style-type: none">○ A shift in roles involving counselors and assistants as very distinct roles.○ Extra hours for SHAD and adding hours to the Camp Assistant to help clean-up.<ul style="list-style-type: none">■ This means adding to the payment total.○ An assistant then can also take over if necessary.○ There is a return regardless how much is spent due to the university partnership.<ul style="list-style-type: none">■ Yet, there may be a deficit, with the added hours and positions.○ The camp does not exclude anyone nor adds workload to other staff.<ul style="list-style-type: none">■ Exclusion in terms of space use as the space is not used as much during the summer.○ Altogether, request for an approval for the position split, and therein, fund increase for added hours.○ This has been noted in previous minutes, but again, as this is a partnership, and one with a specific profit group (university and SHAD), there is reason to have it open to the community instead of the usual student-only.<ul style="list-style-type: none">■ Also motivated by the lack of communal jobs, particularly summer ones.
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Off Camera @ 8:07 PM.

Adjourned @ 8:25 PM.